

CLUB RULES

As approved at the 2021 Annual General Meeting

(22nd March 2021)

Prepared by the Committee of the Parkdale Tennis Club Incorporated.

Format approved by the Department of Justice - Consumer Affairs Victoria.

RULES OF THE PARKDALE TENNIS CLUB INCORORATED

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1. *Name*

The name of the incorporated Club is Parkdale Tennis Club Incorporated (in these Rules called "the Club").

2. *Definitions*

(1) In these Rules, unless the contrary intention appears –

"Act" means the **Associations Incorporation Act 1981**;

"authorized visiting player" means a person who is a member of any visiting team playing competition tennis against a team selected to represent Parkdale Tennis Club Incorporated; and

"committee" means the committee of management of the Club;

"financial year" means the year ending on 31 December

"general meeting" means a general meeting of members convened in accordance with Rule 12.

"member" means a member of the Club;

"member of the General Committee" means a member of the committee who is not a member of the Executive Committee of the Club under Rule 21;

"Regulations" means regulations under the Act;

"relevant documents" has the same meaning as in the Act.

"voting member" means a Senior financial or Young Adult financial member or a Life Member or a Junior financial member 16 years of age or older.

(2) In these Rules, a reference to the Secretary of a Club is a reference -

- (a) if a person holds office under these Rules as Secretary of the Club - to that person; and
- (b) in any other case, to the public officer of the Club.

3. *Alteration of the Rules*

These Rules and the statement of purposes of the Association must not be altered except in accordance with the Act.

4. Membership, Entry Fees and Subscription

- (1) A person who applies and is approved for membership as provided in these Rules is eligible to be a member of the Club on payment of the annual subscription payable under these Rules.
- (2) A person who is not a member of the Club at the time of the incorporation of the Club (or who was a member at that time but has ceased to be a member) must not be admitted to membership unless -
 - (a) he or she applies for membership in accordance with sub-rule (3); and
 - (b) the admission as a member is approved by the committee.
- (3) An application of a person for membership of the Club (other than for temporary membership) must –
 - (a) be made on line; and
 - (b) membership fee paid on line at time of applicationor
 - (c) be made in writing in the form set out in appendix 1; and
 - (d) membership fee paid at time of application; and
 - (e) be lodged with the Secretary or Membership Secretary of the Club
- (4) As soon as practicable after the receipt of an application, the Secretary or Membership Secretary must refer the application to the committee.
- (5) The committee must determine whether to approve or reject the application.
- (6) If the committee rejects an application for membership, the Secretary or Membership Secretary must, as soon as practicable-
 - (a) notify the applicant in writing that the membership application has been rejected; and
 - (b) refund payment within 28 days after receipt of the notification of the sum paid under these Rules as the first year's annual subscription.
- (7) The Secretary or Membership Secretary must, within 28 days after receipt of the amounts referred to in appendix 1 as the first year's annual subscription, ensure the applicant's name is in the register of members.
- (8) An applicant for membership becomes a member and is entitled to exercise the rights of membership when his or her membership is approved by the committee and their name is in the register of members.
- (9) A right, privilege, or obligation of a person by reason of membership of the Club –
 - (a) is not capable of being transferred or transmitted to another person; and

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- (b) terminates upon the cessation of membership whether by death or resignation or otherwise.
- (10) The annual subscription is the relevant amount set out in Appendix 1 and is payable within 30 days from date of invoice. Any member who, without reasonable excuse, fails to pay his or her annual subscription by that date may be charged a further fee up to the amount of the current entrance fee at the discretion of the Committee.
- (11) For the purposes of this Rule, the classes of membership of the Club shall consist of:
- (a) Senior members shall be members who have attained 18 years of age and who are not temporary members. Senior members shall have voting rights at all General Meetings and shall be eligible for membership of Club committees.
 - (b) Young Adult members shall be members who have attained 18 years of age but have not attained 22 years of age by the 1st of February in the calendar year for which the annual subscription is due. Young Adult Members shall have voting rights at all General Meetings and shall be eligible for membership of Club committees.
 - (c) Junior members shall be members who have not attained 18 years of age by the 1st of February in the calendar year for which the annual subscription is due. Junior members who have attained the age of 16 years shall have voting rights at all General Meetings and shall be eligible for membership of Club committees.
 - (d) Coaching members shall be members who have not attained 18 years of age by the 1st of February in the calendar year for which the annual subscription is due and be participating in coaching lessons with the Club Coach during the calendar year of subscription. Coaching members shall not have voting rights at General Meetings and shall not be eligible for membership of Club committees. Coaching members are permitted to use the courts only between the hours of 8am and 6pm Monday through Friday and Sundays.
 - (e) Temporary members shall be:
 - (i) any authorised visiting player, or
 - (ii) any player registered to play in a tennis competition at the Club premises organised by the Parkdale Tennis Club Incorporated.
 - (iii) any person having booked and paid for a court through recognised channels.
 - (f) Family membership shall include one or two adults with children who have not attained 18 years of age by the 1st of February date in the calendar year for which the annual subscription is due. Adult members of family memberships shall have all the rights of Senior members.
 - (g) Life members shall be appointed according to the following procedure:

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- (i) The member shall be nominated and seconded by two Senior members of The Club and a written application shall be forwarded to the Secretary of The Club by the nominator.
- (ii) The Secretary shall enquire of the member nominated as to whether the member will accept the nominations and if the member declines, the application will thereby be rejected.
- (iii) The application shall be placed before the next meeting of the Executive Committee and a vote taken by the Executive Committee Members in accordance with Rule 29 sub-clause (2). The application shall then be submitted to an AGM. for ratification by the members and voting will be in accordance with Rule 16.
- (iv) Life Members shall be entitled to all the rights and privileges of voting members but in addition shall be entitled to exemption from payment of the annual subscription, maintenance, and other levies.

5. Register of Members

- (1) The Secretary or Membership Secretary must keep and maintain a register of member containing-
 - (a) the name and residential address or electronic address of each member other than an authorised visiting player; and
 - (b) the date on which each member's name was entered in the register.
- (2) The register is available for inspection free of charge by any member upon request.
- (3) A member may make a copy of entries in the register.

6. Ceasing Membership

- (1) A member of the Club who has paid all moneys due and payable by a member to the Club may resign from the Club by giving one month's notice in writing to the Secretary of his or her intention to resign.
- (2) After the expiry of the period referred to in sub-rule (1) -
 - (a) the member ceases to be a member; and
 - (b) the Secretary must record in the register of members the date on which the member ceased to be a member.
- (3) Membership ceases automatically if a member has failed to pay his or her annual subscription within 30 days from date of invoice and no further notification has been given by the member to the Club.

7. Discipline, Suspension and Expulsion of Members

- (1) Subject to these Rules, if the committee is of the opinion that a member (other than a temporary member) has refused or neglected to comply with these Rules, or has been guilty of conduct unbecoming a member or prejudicial to the interests of the Club, the committee may by resolution -
 - (a) fine that member an amount not exceeding \$500; or
 - (b) suspend that member from membership of the Club for a specified period; or
 - (c) expel that member from the Club.
- (2) A resolution of the committee under sub-rule (1) does not take effect unless -
 - (a) at a meeting held in accordance with sub-rule (3), the committee confirms the resolution; and
 - (b) if the member exercises a right of appeal to the Club under this rule, the Club confirms the resolution in accordance with this rule.
- (3) A meeting of the committee to confirm or revoke a resolution passed under sub-rule (1) must be held not earlier than 14 days, and not later than 28 days, after notice has been given to the member in accordance with sub-rule (4).
- (4) For the purposes of giving notice in accordance with sub-rule (3), the Secretary must, as soon as practicable, cause to be given to the member a written notice -
 - (a) setting out the resolution of the committee and the grounds on which it is based; and
 - (b) stating that the member, or his or her representative, may address the committee at a meeting to be held not earlier than 14 days and not later than 28 days after the notice has been given to that member; and
 - (c) stating the date, place and time of that meeting; and
 - (d) informing the member that he or she may do one or both of the following -
 - (i) attend that meeting;
 - (ii) give to the committee before the date of that meeting a written statement seeking the revocation of the resolution;
 - (e) informing the member that, if at that meeting, the committee confirms the resolution, he or she may, not later than 48 hours after that meeting, give the Secretary a notice to the effect that he or she wishes to appeal to the Club in general meeting against the resolution.
- (5) At a meeting of the committee to confirm or revoke a resolution passed under sub-rule (1), the committee must -

- (a) give the member, or his or her representative, an opportunity to be heard; and
 - (b) give due consideration to any written statement submitted by the member; and
 - (c) determine by resolution whether to confirm or to revoke the resolution.
- (6) If at the meeting of the committee, the committee confirms the resolution, the member may, not later than 48 hours after that meeting, give the Secretary a notice to the effect that he or she wishes to appeal to the Club in general meeting against the resolution.
- (7) If the Secretary receives a notice under sub-rule (6), he or she must notify the committee and the committee must convene a general meeting of the Club to be held within 21 days after the date on which the Secretary received the notice.
- (8) At a general meeting of the Club convened under sub-rule (7):
- (a) no business other than the question of the appeal may be conducted; and
 - (b) the committee may place before the meeting details of the grounds for the resolution and the reasons for the passing of the resolution; and
 - (c) the member, or his or her representative, must be given an opportunity to be heard; and
 - (d) the members present must vote by secret ballot on the question whether the resolution should be confirmed or revoked.
- (9) A resolution is confirmed if, at the general meeting, not less than two-thirds of the members vote in person, or by proxy, in favour of the resolution. In any other case, the resolution is revoked.
- (10) Subject to these Rules, if the Committee is of the opinion that a temporary member (other than an authorised visiting player) has been guilty of conduct prejudicial to the interests of the Club, the Committee may preclude the temporary member from participation in Club competitions.

8. Disputes and Mediation

- (1) The grievance procedure set out in this rule applies to disputes under these Rules between -
- (a) a member and another member; or
 - (b) a member and the Club.
- (2) The parties to the dispute must meet and discuss the matter in dispute, and, if possible, resolve the dispute within 14 days after the dispute comes to the attention of all of the parties.
- (3) If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within 10 days, hold a meeting in the presence of a mediator.
- (4) The mediator must be -

- (a) a person chosen by agreement between the parties; or
 - (b) in the absence of agreement -
 - (i) in the case of a dispute between a member and another member, a person appointed by the committee of the Club; or
 - (ii) in the case of a dispute between a member and the Club, a person who is a mediator appointed or employed by the Dispute Settlement Centre of Victoria (Department of Justice).
- (5) A member of the Club can be a mediator.
- (6) The mediator cannot be a member who is a party to the dispute.
- (7) The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.
- (8) The mediator, in conducting the mediation, must -
- (a) give the parties to the mediation process every opportunity to be heard; and
 - (b) allow due consideration by all parties of any written statement submitted by any party; and
 - (c) ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.
- (9) The mediator must not determine the dispute.
- (10) If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

9. Annual General Meetings

- (1) The committee may determine the date, time and place of the annual general meeting of the Club.
- (2) The notice convening the annual general meeting must specify that the meeting is an annual general meeting.
- (3) Fifteen (15) members personally present (being members entitled under these Rules to vote at an annual general meeting) constitute a quorum for the transaction of the business of an annual general meeting.
- (4) The ordinary business of the annual general meeting shall be-
 - (a) to confirm the minutes of the previous annual general meeting and of any general meeting held since that meeting; and

- (b) to receive from the committee reports upon the transactions of the Club during the last preceding financial year; and
 - (c) to elect members of the Executive and General Club Committee
 - (d) to receive and consider the statement submitted by the Club in accordance with section 30(3) of the Act.
- (5) The annual general meeting may conduct any special business of which notice has been given in accordance with these Rules.

10. *Special General Meetings*

- (1) In addition to the annual general meeting, any other general meetings may be held in the same year.
- (2) All general meetings other than the annual general meeting are special general meetings.
- (3) The committee may, whenever it thinks fit, convene a special general meeting of the Club.
- (4) If, but for this sub-rule, more than 15 months would elapse between annual general meetings, the committee must convene a special general meeting before the expiration of that period.
- (5) The committee must, on the request in writing of members representing not less than 5 per cent of the total number of members, convene a special general meeting of the Club.
- (6) The request for a special general meeting must -
 - (a) state the objects of the meeting; and
 - (b) be signed by the members requesting the meeting; and
 - (c) be sent to the postal address of the Club.
- (7) If the committee does not cause a special general meeting to be held within one month after the date on which the request is sent to the postal address of the Club, the members making the request, or any of them, may convene a special general meeting to be held not later than 3 months after that date.
- (8) If a special general meeting is convened by members in accordance with this rule, it must be convened in the same manner so far as possible as a meeting convened by the committee and all reasonable expenses incurred in convening the special general meeting must be refunded by the Club to the persons incurring the expenses.

11. *Special Business*

All business that is conducted at a special general meeting and all business that is conducted at the annual general meeting, except for business conducted under the rules as ordinary business of the annual general meeting, is deemed to be special business.

12. *Notice of General Meetings*

- (1) The Secretary of the Club, at least 14 days, before the date fixed for holding a general meeting of the Club, must cause to be sent to each voting member of the Club, a notice stating the place, date and time of the meeting and the nature of the business to be conducted at the meeting.
- (2) Notice may be sent -
 - (a) by prepaid post to the residential address appearing in the register of members; or
 - (b) by electronic transmission to the electronic address appearing in the register of members;
- (3) No business other than that set out in the notice convening the meeting may be conducted at the meeting.
- (4) A member intending to bring any business before a meeting may notify in writing, or by electronic transmission, the Secretary of that business, who must include that business in the notice calling the next general meeting.

13. *Quorum at General Meetings*

- (1) No item of business may be conducted at a general meeting unless a quorum of members entitled under these Rules to vote is present at the time when the meeting is considering that item.
- (2) 15 members personally present (being members entitled under these Rules to vote at a general meeting) constitute a quorum for the conduct of the business of a general meeting.
- (3) If, within half an hour after the appointed time for the commencement of a general meeting, a quorum is not present-
 - (i) in the case of a meeting convened upon the request of members -the meeting must be dissolved; and
 - (ii) in any other case - the meeting shall stand adjourned to the same day in the next week at the same time and (unless another place is specified by the Chairperson at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place.

- (iii) If at the adjourned meeting the quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members personally present (being not less than 10) shall be a quorum.

14. Presiding at General Meetings

The President, or in the President's absence, a person selected by the members present, shall preside as Chairperson at each general meeting of the Club.

15. Adjournment of Meetings

- (1) The person presiding may, with the consent of a majority of members present at the meeting, adjourn the meeting from time to time and place to place.
- (2) No business may be conducted at an adjourned meeting other than the unfinished business from the meeting that was adjourned.
- (3) If a meeting is adjourned for 14 days or more, notice of the adjourned meeting must be given in accordance with Rule 12.
- (4) Except as provided in sub-rule (3), it is not necessary to give notice of an adjournment or of the business to be conducted at an adjourned meeting.

16. Voting at General Meetings

- (1) Upon any question arising at a general meeting of the Club, a voting member has one vote only.
- (2) All votes must be given personally or by proxy.
- (3) In the case of an equality of voting on a question, the Chairperson of the meeting is entitled to exercise a second or casting vote.
- (4) A voting member is not entitled to vote at any General Meeting unless all moneys due and payable by him or her to the Club have been paid.

17. Poll at General Meetings

- (1) If at a meeting a poll on any question is demanded by not less than 3 voting members, it must be taken at that meeting in such manner as the Chairperson may direct and the resolution of the poll shall be deemed to be a resolution of the meeting on that question.
- (2) A poll that is demanded on the election of a Chairperson or on a question of an adjournment must be taken immediately and a poll that is demanded on any other question must be taken at such time before the close of the meeting as the Chairperson may direct.

18. Manner of determining whether resolution carried

If a question arising at a general meeting of the Club is determined on a show of hands -

(a) a declaration by the Chairperson that a resolution has been -

- (i) carried; or
- (ii) carried unanimously; or
- (iii) carried by a particular majority; or
- (iv) lost; and

(b) an entry to that effect in the minute book of the Club -

is evidence of the fact, without proof of the number or proportion of the votes recorded in favour of, or against, that resolution.

19. Proxies

- (1) Each voting member is entitled to appoint another voting member as a proxy by notice given to the Secretary before the commencement of the meeting in respect of which the proxy is appointed.
- (2) The notice appointing the proxy shall be in the form set out in Appendix 2

20. Club Committee

- (1) The affairs of the Club shall be managed by the Club Committee.
- (2) The committee -
 - (a) shall control and manage the business and affairs of the Club; and
 - (b) may, subject to these Rules, the Act and the Regulations, exercise all such powers and functions as may be exercised by the Club other than those powers and functions that are required by these Rules to be exercised by general meetings of the members of the Club; and
 - (c) subject to these Rules, the Act and the Regulations, has power to perform all such acts and things as appear to the committee to be essential for the proper management of the business and affairs of the Club.
- (3) The Committee may delegate any of its powers to a sub-committee or sub-committees consisting of such of their number as they think fit and such sub-committee shall exercise the powers delegated to them in accordance with any directions of the Committee. The members of such a sub-committee may elect one of their number as chairman of their meetings.

- (4) Subject to Section 23 of the Act, the committee shall consist of -
- (a) the Executive Committee of the Club; and
 - (b) the General Committee consisting of at least 4 ordinary members, one of whom can be a Junior member who must be at least 16 years of age OR the parent/guardian of a Junior member;
- and each of whom shall be elected at the Annual General Meeting of the Club in accordance with Rule 21 sub-clauses (3) and (4).

21. Executive Committee Members

- (1) The members of the Executive Committee of the Club shall be -
- (a) a President;
 - (b) a Treasurer;
 - (c) a Secretary
- (2) The provisions of Rule 23, so far as they are applicable and with the necessary modifications, apply to and in relation to the election of persons to any of the offices referred to in sub-rule (1).
- (3) The President, Secretary and Treasurer upon appointment pursuant to Rule 23 shall hold office until the annual general meeting next after the date of their appointment but are eligible for re-election
- (4) In the event of a casual vacancy in any office referred to in sub-rule (1), the committee may appoint one of its members to the vacant office and the member appointed may continue in office up to and including the conclusion of the annual general meeting next following the date of the appointment.

22. Members of the General Committee and Match & Tournament Committee

- (1) Subject to these Rules, each ordinary member of the committee shall hold office for a term of two years after the date of election but is eligible for re-election.
- (2) In the event of a casual vacancy occurring in the office of an ordinary member of the committee, the committee may appoint a member of the Club to fill the vacancy and the member appointed shall hold office, subject to these Rules, until the expiration of the term of the vacancy in accordance with Rule 21 sub-clause (4).
- (3) Match & Tournament Sub-Committee:
A Match & Tournament Sub-Committee of three comprising the Match & Tournament

Committee member and two other members (being Executive Committee members or voting members of The Club) who shall be elected at the Annual General Meeting, shall have the following duties, subject always to the over-riding direction and authority of the Executive Committee:

- (a) Select teams to represent The Club;
- (b) Handicap players when required;
- (c) Receive entries for and conduct tournaments and Club days as required by the Executive Committee;
- (d) Conduct Club championships as required by the Executive Committee;
- (e) Prepare in advance a schedule of tournaments, Club days and championships and promulgate same on the notice board;
- (f) Report to the Executive Committee each month on the activities of the Match & Tournament Sub-Committee;
- (g) A quorum of this Sub-Committee shall be three members.

23. Election of Executive Committee and General Committee Members

- (1) Nominations of candidates for election as member of the Executive Committee of the Club or as members of the General Committee must be -
 - (a) made in writing, signed by two members of the Club and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and
 - (b) delivered to the Secretary of the Club not less than 7 days before the date fixed for the holding of the annual general meeting.
- (2) A candidate may only be nominated for one Executive Committee position, or as a member of the General Committee.
- (3) Further nominations of candidates for election as members of the Executive Committee or General Committee shall be received at the Annual General Meeting.
- (4) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- (5) If the number of nominations exceeds the number of vacancies to be filled, a ballot must be held.
- (6) The ballot for the election of members of the Executive Committee and General Committee must be conducted at the annual general meeting in such manner as the committee may direct.

24. Vacancies

The office of an Executive Committee Member, or of a General Committee member, becomes vacant if the member -

- (a) ceases to be a member of the Club; or
- (b) becomes an insolvent under administration within the meaning of the Corporations Law; or
- (c) resigns from office by notice in writing given to the Secretary.

25. Meetings of the Committee

- (1) The committee must meet at least 7 times in each year at such place and such times as the committee may determine.
- (2) Special meetings of the committee may be convened by the President or by any 4 members of the committee.

26. Notice of Committee Meetings

- (1) Written notice of each committee meeting must be given to each member of the committee at least 2 business days before the date of the meeting.
- (2) Written notice must be given to members of the committee of any special meeting specifying the general nature of the business to be conducted and no other business may be conducted at such a meeting.

27. Quorum for Committee Meetings

- (1) Any 4 members of the committee constitute a quorum for the conduct of the business of a meeting of the committee.
- (2) No business may be conducted unless a quorum is present.
- (3) If within half an hour of the time appointed for the meeting a quorum is not present -
 - (i) in the case of a special meeting - the meeting lapses;
 - (ii) in any other case - the meeting shall stand adjourned to the same place and the same time and day in the following week.
- (4) The committee may act notwithstanding any vacancy on the committee.

28. Presiding at Committee Meetings

At meetings of the committee the President or, in the President's absence, a person selected by the committee members present shall preside.

29. Voting at Committee Meetings

- (1) Questions arising at a meeting of the committee, or at a meeting of any sub-committee appointed by the committee, shall be determined on a show of hands or, if a member requests, by a poll taken in such manner as the person presiding at that meeting may determine.
- (2) Each member present at a meeting of the committee, or at a meeting of any sub-committee appointed by the committee (including the person presiding at the meeting), is entitled to one vote and, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.

30. Removal of Committee Member

- (1) The Club in general meeting may, by resolution, remove any member of the committee before the expiration of the member's term of office and appoint another member in his or her place to hold office until the expiration of the term of the first-mentioned member.
- (2) A member who is the subject of a proposed resolution referred to in sub-rule (1) may make representations in writing to the Secretary or President of the Club (not exceeding a reasonable length) and may request that the representations be provided to the members of the Club.
- (3) The Secretary or the President may give a copy of the representations to each member of the Club or, if they are not so given, the member may require that they be read out at the meeting.

31. Minutes of Meetings

The Secretary of the Club must keep minutes of the resolutions and proceedings of each general meeting, and each committee meeting, together with a record of the names of persons present at committee meetings.

32. Funds

- (1) The Treasurer of the Club must -
 - (a) collect and receive all moneys due to the Club and make all payments authorised by the Club; and
 - (b) keep correct accounts and books showing the financial affairs of the Club with full details of all receipts and expenditure connected with the activities of the Club.

- (2) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be signed by two members of the committee.
- (3) The funds of the Club shall be derived from annual subscriptions, donations and such other sources as the committee determines.

33. Seal

- (1) The common seal of the Club must be kept in the custody of the Secretary.
- (2) The common seal must not be affixed to any instrument except by the authority of the committee and the affixing of the common seal must be attested by the signatures either of two members of the committee or, of one member of the committee and of the public officer of the Club.

34. Notice to Members

Except for the requirement in Rule 12, any notice that is required to be given to a member, by on behalf of the Club, under these Rules may be given by -

- (a) delivering the notice to the member personally; or
- (b) sending it by prepaid post addressed to the member at that member's address shown in the register of members; or
- (c) electronic transmission addressed to the member at that member's electronic address shown in the register of members; or

35. Winding Up


In the event of the winding up or the cancellation of the incorporation of the Club, the assets of the Club must be disposed of in accordance with the provisions of the Act.

36. Custody and Inspection of Books and Records

- (1) Except as otherwise provided in these Rules, the Secretary must keep in his or her custody or under his or her control all books, documents and securities of the Club.
- (2) All accounts, books, securities and any other relevant documents of the Club must be available for inspection free of charge by any member upon request.
- (3) A member may make a copy of any accounts, books, securities and any other relevant documents of the Club.

Parkdale Tennis Club Inc

APPENDIX 1

		<h2>Parkdale Tennis Club</h2> <h3>Membership Form</h3>	
Become a member and get access to a great range of benefits			
• Book Courts for Free		• Reduced Night Tennis Fees	• Be Covered by Tennis Victoria Insurance
• Play in Club Championship		• Play in Inter Club Comp	• Reduced Social Tennis Fees
Membership Fees (12 months from date purchased)		Which Membership?	
<input type="checkbox"/> \$105 - Junior Membership - under 18 yrs			
<input type="checkbox"/> \$142 - Young Adult Membership - 18 yrs to under 22 yrs			
<input type="checkbox"/> \$200 - Adult/Senior			
<input type="checkbox"/> \$400 - Family Membership - Children must be under 18 yrs			
<input type="checkbox"/> \$52 - Coaching Membership - under 18 yrs enrolled in coaching (restrictions apply, see website for details)			
Name:		Date of Birth (if under 18)/...../.....	Male <input type="checkbox"/> Female <input type="checkbox"/>
Address:		Post Code	
If Junior Member - Mobile and Email address must be that of the Parent or Guardian			
Email:			
Mobile:			
Name of Parent/Guardian if Junior:			
Additional Members for Family Membership			
Name:		Male <input type="checkbox"/> Female <input type="checkbox"/>	Date of Birth/...../.....
Name:		Male <input type="checkbox"/> Female <input type="checkbox"/>	Date of Birth/...../.....
Name:		Male <input type="checkbox"/> Female <input type="checkbox"/>	Date of Birth/...../.....
Name:		Male <input type="checkbox"/> Female <input type="checkbox"/>	Date of Birth/...../.....
Name:		Male <input type="checkbox"/> Female <input type="checkbox"/>	Date of Birth/...../.....
I understand and agree that: The information on this form will be shared with Tennis Victoria to enable us to provide you with Tennis Vic insurance and access to the 'Book a Court' court booking system. I am bound by the Constitution, By-Laws and Policies of Parkdale Tennis Club and all relevant Tennis Australia national policies included but not limited to the Member Protection Policy, the Code of Behaviour, Anti-Doping Policy. I understand that if this is a family membership application each person named in the 'family' section of this application form will also be bound by these rules and policies. I understand that membership fees are non-refundable or transferrable. I give permission for Parkdale Tennis Club and its stakeholders to use images and/or footage of me and to identify my name in any PTC or Stakeholder website and/or Social Media pages at any time.			
By signing and submitting this membership form I accept and agree to the conditions set out above.			
New Member Name:			
Signature:		Date/...../.....	
(Parent/Guardian to sign if applicant is under 18)			
Postal Address: PO Box 2043, Parkdale 3195		Club Address: Cnr Chandler/Imes Streets, Parkdale	
Email: Membership@parkdaletennis.com.au		ABN 79 188 294 065	1/02/2022

Parkdale Tennis Club Inc

Postal Address: PO Box 2043, Parkdale 3195
ABN: 79 188 294 065

Email: info@parkdaletennis.com.au
Website: www.parkdaletennis.com.au

Parkdale Tennis Club Inc

APPENDIX 2



ABN: 79 188 294 065
Postal Address: PO Box 2043, Parkdale 3195
Courts Address: Imes Street, Parkdale 3195
Email: info@parkdaletennis.com.au
Web: www.parkdaletennis.com.au

Form of appointment of proxy

I.....
(name)

of.....
(address)

being a member of the Parkdale Tennis Club

appoint.....
(name of proxy holder)

of.....
(address of proxy holder)

being a member of the Parkdale Tennis Club, as my proxy to vote for me on my behalf at the annual/special* general meeting of the Club to be held on

.....
(date of meeting)

and at any adjournment of that meeting.

My proxy is authorised to vote in favour of/ against* the following resolution (insert details of resolution).

.....
.....
.....
.....
.....

Signed.....

Date.....

* Delete if not applicable